

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275
August 10, 2015

Call to Order.

The Allenstown Select Board Meeting for August 10, 2015 was called to order by Mr. Gryval at 6:00p.m.

Roll Call.

Present on the Board: Jeff Gryval, Jason Tardiff and Kate Walker.

Others Present

Residents of Allenstown: Sandy McKenney, Thomas Chartier, Chad Pelissier and Robert Bergeron.

Others Present:

Other Public Officials: Larry Anderson, Sewer Commission.

Allenstown Staff: Shaun Mulholland, Town Administrator; Paul Paquette, APD; Aaron Mounsey, APD; Louis Moreta, APD; Dorothy Walch, APD; and Kathleen Rogers, Town Clerk.

Citizens Comments: N/A

Mrs. McKenney asked if they are going to take any input from anyone regarding the winter maintenance and the Deputy Town Clerk. The Chair stated they always take input. He state the Road Agent put out a bid to hire a truck to come in and help plow the town for the winter. He stated they are also looking at putting out a bid for the sidewalks to be plowed. He state the Road Agent will not be coming in tonight because he hasn't received any bids.

Mrs. McKenney asked if they are still going to pursue putting more bids out. The Chair stated he is not exactly sure how the process worked but the Town Administrator helped him put out the bid. Mr. Tardiff stated the bid process closed today at 5pm and there were no responses.

Mr. Tardiff stated we had a hired truck last year. The Chair stated if they look at last year's budget and this year's budget there is an item line for a part-time employees. The town hired a person to drive a highway truck and then there was another person who was hired out.

Mrs. McKenney asked how much money has been allotted. The Chair stated the budgets have just come in for 2016 and he doesn't have all the numbers off the top of his head but can get them for him. Mr. Tardiff stated he wished Mr. Pelissier was here because he believes it was less money to hire it out than to have their own guys do it.

The Chair stated they are hoping to discuss this again at the next meeting.

Consider applicant for appointment to the ZBA.

The Chair stated they have an applicant, Robert Bergeron, who is interested in being appointed to the Zoning Board. Mr. Bergeron stated he was on the Planning Board eight years ago. He stated he just retired and has plenty of time. The Chair stated if there is business to come before the Board they will typically meet every other Wednesday.

Motion. Mr. Tardiff made a motion to appoint Mr. Robert Bergeron to the Zoning Board of Adjustment with an effective date of August 10, 2015 with an expiration of June 1, 2016. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Hire police officer applicant.

Chief Paquette stated the applicant, Aaron Mounsey, has met all of the requirements. He stated the Town Administrator has seen the packet. The Chair stated Mr. Mounsey is a good candidate for the police department. He stated the Board looked very favorably on him. Mr. Mounsey has some part-time police officer experience already. He stated the oral board recommendation to the Chief was very positive.

Mr. Tardiff asked Mr. Mounsey to tell them a little about himself. Mr. Mounsey stated he is from Chelmsford MA, attended Fitchburg State University where he received a degree in Criminal Justice. He stated he has been at the Newton Police Department for two years and really loved the job. He stated he is looking at taking his career full-time.

Ms. Walker asked Mr. Mounsey if a small town is something he is very interested working in. Mr. Mounsey stated he focuses his attention on the small towns because he likes to be involved in the community. He stated he is a very personable person and wants to get to know everybody in the community.

The Chair asked Chief Paquette if there is one more test which needs to be completed. Chief Paquette stated there is one more test.

Motion. Mr. Tardiff made a motion to appoint Aaron Mounsey to Police Officer effective date August 10, 2015 pending completion of the hiring process with a starting rate of \$19.68. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Chief Paquette stated Luis Moreta has already been through the process and is here tonight to meet the Select Board. The Chair stated he was on the oral board for Mr. Moreta and he is quite an impressive young gentleman with an impressive background in security and has an education. Mr. Moreta introduced himself to the Select Board. He stated he is from Lawrance, MA. He stated he is very involved with sports and kids. He stated once he finished school he worked as a security officer at a hospital.

Ms. Walker asked Mr. Moreta how he feels about adapting to a small town. Mr. Moreta stated he is a people person and a hard worker. He stated he will do whatever he needs to do to make the citizens of Allentown happy.

Chief Paquette introduced Prosecutor Dorothy Walch to the Select Board. The Chair asked Ms. Walch how things have been adjusting to the small town. Ms. Walch stated it has been very interesting and things are done very differently but it has been interesting to learn how things work in this court system.

Mr. Tardiff asked Ms. Walch if so far she is happy. Ms. Walch stated yes, very happy.

Discuss options for staffing of the Deputy Town Clerk/Tax Collector.

The Chair stated they received an email a week and a half ago with some hiring options. He stated they were given five options and asked Ms. Rogers to explain them some more.

Ms. Rogers stated she tried to keep an open mind as Mr. Tardiff had suggested. She stated even after doing it she still strongly feels they should advertise the position and fill it like they have done in the past.

The Chair asked about the option to slide someone into the position who already works for the town. Ms. Rogers stated they tried to do that with Mrs. Demers and it didn't work for her. She stated she wants to work with the Select Board but she doesn't feel it is a position which combining positions can be done.

The Chair stated he was kind of hoping they could work something out with using someone who is already on staff but obviously if it isn't going to work they need to go in another direction.

The Chair asked if it is still necessary to have a person for 20 hours a week. Ms. Rogers stated she strongly feels like the Town Clerk position is a full-time position so she needs the support. She also feels cutting the hours down will make it harder to fill the position.

The Chair asked if they have heard of anyone having interest. Ms. Rogers stated there has been interest but she doesn't know names. She stated she has encouraged those interested to keep checking with the town hall or the website.

The Chair stated there is a need for the position which they can see from the spreadsheet Ms. Rogers put together. Ms. Rogers stated the spreadsheet is only for the Town Clerk duties and doesn't include Tax Collector or elections responsibilities.

Mr. Tardiff asked Ms. Rogers what her thoughts are on appointing a Deputy to fill in when she isn't there on a stipend position and then hiring a clerk to do the rest of the stuff so they can give someone the part-time job when she's not available. Ms. Rogers stated she didn't like the idea because if something were to happen to her the person would not be able to come in. She stated it takes a long time to train for the position. She stated she thinks it's in the town's best interest for the position to have a person who is capable to step up and taking over the duties so the town isn't stuck without a clerk.

Mr. Tardiff stated if they separate out the elected duties than it is a 80-90% to 10% split. He stated if they take the 80% of a clerk then they don't have to be a resident because it's not elected it gives them a larger pool to work with. Ms. Rogers stated the person wouldn't be able to fill in for her. Mr. Tardiff stated a deputy would be able to. Ms. Rogers stated she doesn't think it is going to work very well and then they are looking at training two people. Mr. Tardiff stated on the elected said there's not a lot to train them on. He stated they would train the deputy to do everything else. She stated it seems very confusing and she would rather have one person for the position. There was a further discussion of having one person on a stipend and another as a deputy.

Mr. Mulholland suggested they carefully review the options before them. He stated there are peak periods where there are still long lines. He stated it is important for Ms. Rogers to have a backup during the busy times or should she get hurt and be out for a while. He stated when it is tax bill time things get very busy. He recommended the Board review the options carefully and do something quickly.

Mrs. McKenney stated she would disagree with Mr. Tardiff. She stated they have had many deputy town clerks elected who have been very good and are interested in the part-time position. She stated the system works and they shouldn't put the extra burden on Ms. Rogers by having a stipend person.

Ms. Walker explained they were trying to see if there was any cost saving ways to maintain the same level of service. Mrs. McKenney stated to cut the hours or personnel the lines will be longer. Mr. Tardiff stated he didn't think they said anything about cutting hours or personnel. He stated he was talking about two individuals; a person for deputy with a stipend and a clerk for the 20 hours work. Mrs. McKenney stated cutting the deputy person or having someone else in the town hall do the position is going to be very stressful.

Mr. Tardiff stated they need to hire someone for 20 hours and they need to determine how they are going to do it. Ms. Rogers stated she thinks there are good qualified people within the town. Mr. Tardiff stated there aren't many people who can work the 20 hours a week and be available any minute Ms. Rogers may need them. She stated the last time they did this she had about 20 applicants. She stated ideally someone who is looking to retire or are already retired would be good for the position.

Mr. Tardiff stated he wants to hire a Deputy Town Clerk on a stipend amount and then a separate Motor Vehicle person. Ms. Rogers stated she thinks it will be difficult to fill the position doing it this way and it will be more expensive. Ms. Walker stated she agrees with Ms. Rogers because of being able to maintain the level of service. Ms. Rogers stated she did try to come up with other options but she kept coming back to a person doing a 20 hour shift. Mr. Tardiff stated they have to look at the services they want and the services they can afford to provide.

The Chair stated they need a process for this position. Ms. Rogers stated she has the process already from the last time she did it. The Chair asked who would be on the interviewing committee. Mr. Tardiff stated it was himself, Mrs. Baird, and Ms. Rogers. Ms. Rogers stated she had Mrs. Baird on the oral board because she works closely with the deputy. Mr. Tardiff suggested Mrs. Demers be on the hiring committee because she has done the position before.

Mr. Mulholland stated he thinks they should follow the hiring process and policy which was adopted by the Select Board for all departments. He stated there is a whole series of testing, that person then gets ready for the applicant to go before the Department Head and the Department Head brings the applicant before the Board.

Mr. Mulholland stated they would do the oral boards and narrow it done to three applicants to bring before the Department Head. He stated background checks and credit references are required for the position as well.

The Board determined to advertise for a motor vehicle clerk position.

Accept Tax Deed for 28 Fullam Cir. And 34 Lane Dr. and motion to sell mobile homes.

Mr. Chartier stated he wanted to find out if he could do a different payment plan. Ms. Rogers stated his property is already being tax dedeed. Mr. Chartier asked if he could give the town \$1,500 now and then \$500 a month after that. The Chair stated he is not sure what their options are once the property has been tax dedeed.

Mr. Mulholland stated the options are for the resident to get a loan to pay off the taxes on the home. He stated the resident has the right to try to repurchase the property. The Chair informed Mr. Chartier the options for him are to approach a bank about a loan or try a reverse mortgage because it is out of their hands.

Mr. Chartier asked Mr. Mulholland if he knows what it will cost to repurchase the property. Mr. Mulholland stated he doesn't but that Ms. Rogers can give him that information. He informed Mr. Chartier he'll have 30 days from the notice to reply letting the town know he intends to repurchase the property and then 15 days from then to come up with the money.

The Chair called the meeting to recess at 7:07pm.

The Chair called the meeting back into session at 7:11pm.

Discuss Prosecutor's vacation time on Change in Payroll form

Chief Paquette stated it is the way they put the position out there. He stated they had discussed Ms. Walch getting the same pay and benefits have the previous prosecutor received. Mr. Tardiff asked if it goes against the hiring policy of no vacation to start off with. Chief Paquette stated he was under the impression they were hiring the positon similar to what they did with Officer Shea. He stated they had discussed because of her experience Ms. Walsh would be getting the three weeks' vacation. The Chair stated he was under the impression the new prosecutor would get the same pay but not all the same benefits. The Board asked for now on if there were any exceptions to the policy to let them know.

Chief Paquette stated he would like to raise up the detail rates. He distributed a memo with different town detail rates for the Board to review.

Chief Paquette stated the generator for the Police Department building usually lasts for 10-25 years. He stated the generator needs a filter and fuel adjustment which was fixed.

Mr. Tardiff asked if the officers are lining up for the details. Chief Paquette stated they are interested in the details. He stated it depends on where they are in their lives and if they need the money or not.

The Chair asked what the force is up to now with the hiring of the officer tonight. Chief Paquette stated it brings them up to eleven. He stated this is the last position which needed to be filled. The Chair stated the two officers they recently hired are two of the best in the candidates they have had.

Review first half expenditure and revenue reports.

The Chair asked if the PD gas line is low because they are not getting the bills. Mr. Mulholland stated it is part of the issue however part of it is they have a credit from last year.

Mr. Tardiff asked if it is a PD issue to not get bills. Mr. Mulholland stated it is not and it is a state account. He stated they are very disorganized.

The Chair asked Mr. Mulholland if there is anything he feels should be brought to their attention. Mr. Mulholland stated there is the issue of not knowing what their cost is going to be for roadwork. He stated it is going to put the Highway budget over. He stated they need to be careful about what they are doing between now and the end of the year.

Mr. Mulholland stated they have some good news which includes a credit for worker's compensation and unemployment compensation. He stated there is nothing other than what they have already discussed. He stated they are in good shape in terms of the budget but they need to continue to be careful.

The Chair asked if there has been any increase in the revenues. Mr. Mulholland stated the revenue report came in higher than they anticipated because they always estimate conservatively. He stated there are some which are done. He stated motor vehicle revenues are up. He stated they received unanticipated funds of \$50,000 from Allentown Aggregate fines.

Approve 2016 Town Meeting Schedule

Motion. Mr. Tardiff made a motion to approve the 2016 Town Meeting Schedule. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Accept Tax Deed for 28 Fullam Cir. And 34 Lane Dr. and motion to sell mobile homes.

Motion. Mr. Gryval made a motion to accept the tax deed for 28 Fullam Circle. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to accept the tax deed for 34 Lane Drive. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to sell 28 Fullam Circle in accordance with our agreement with Holiday Acres. Mr. Tradiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to sell 34 Lane Drive in accordance with our agreement with Holiday Acres. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Discuss Veteran’s Tax Credit Appeal from Philip Roy.

Mr. Mulholland stated there is a letter from Mr. Roy dated August 4, 2015. He stated Mr. Roy claims he spoke with someone in the town hall in 2006 in regards to applying for the Veteran’s Tax credit and was told he did not qualify. He stated the law was changed in 2008 and he never applied until 2014 in which time it was approved. He stated Mr. Roy wants the credit retroactive status dating back to 2006.

Mr. Mulholland stated there is no statutory mechanism to make it retroactive. He stated Mr. Roy is concerned no one notified the residents however there is no real way to do it. The Board determined there isn’t anything they can do.

Mr. Mulholland stated he will generate a letter in response, have the Board review it and then send it to Mr. Roy.

Discuss potential impact of the State budget status on the tax rate setting process.

Mr. Mulholland stated there are a number of forms which need to be submitted to the DRA by September 1, 2015 in order for them to set the tax rate. He stated Mrs. Demers and he have been working on this. He stated they need to submit an MS-4 and MS-1. He stated the MS-1 is the list of all the property values. He stated the other part is the town’s estimated revenues. He stated those two pieces help calculate the municipal tax rate.

Mr. Mulholland stated the school has to submit two forms which go over the revenues they anticipate. He stated a big portion of their revenue is the funds from the State. He stated because the State budget hasn’t been passed they don’t know what the school is going to get. He stated the House and Senate passed a budget that made cuts to education funding for schools budgets and they don’t know how it will impact the Allenstown School District.

Mr. Mulholland stated without the numbers they can’t set the tax rate on time which means they can’t send the tax bills out and they won’t have any revenue. He stated they are responsible to pay the school and county on demand. He stated if the town doesn’t have enough cash on hand they may have to borrow money to pay the school and county. He stated if it gets resolved shortly it won’t be a problem. He stated

he and Mrs. Demers are working on a contingency plan. There was further discussion of the political and financial implications if tax rates aren't set soon.

Discuss electronic document signing procedures.

The Chair stated they have this on the agenda because they have Right Signature now. Mr. Mulholland cautioned the Board to be careful on the things they sign with Right Signature and to call him if they have questions. He stated if things don't get signed on time they could lose money. He stated Mr. Tardiff was able to sign 21 documents the other day and get them sent out. He discussed some documents have been dropped off the radar which they need to get signed. He stated if they don't get things signed on time they will lose money.

The Chair stated is he concerned when documentations come in for signature all the policies and procedures have been followed. He stated they should be careful with who they let put things in Right Signature. Mr. Mulholland stated he catches most of them. He stated if he doesn't sign it there is probably something wrong with them. Mr. Tardiff stated there are some forms where there is nothing for Mr. Mulholland to sign so the Board needs to verify everything has been done correctly.

Mr. Mulholland stated they made the choice to decentralize those things and now they have done so they have different people in different organizations creating those. He stated they have more continuity issues than they used to have. He stated if things are not directly sent to him he is not able to catch things.

Mr. Tardiff asked if the documentation for the assistant clerk was correct. Mr. Mulholland stated it is something they don't want to sign anyway. He stated it needs to go through the hiring process. Ms. Walker asked why people are putting stuff on the Right Signature which shouldn't be signed. Mr. Mulholland stated it is part of the problem. He stated most of the Payroll Change Forms have to be redone because they don't put the correct pay rate on them.

Ms. Walker suggested they look at the policy and restructure it because a lot of things are getting signed which shouldn't be. Mr. Mulholland stated most places have it done through a human resources department so things are generated correctly. He stated there are 168 pages to the policy which the Board is not required to know however he should know it which is why he tries to catch things.

Mr. Tardiff asked about the SeamlessGov software and where they are at with it. Mr. Mulholland stated they have been using the system. He stated they will be utilizing the new Accounts Payable system soon which has it's own electronic approval process in the software.

Mr. Tardiff stated with the new system he won't be able to comment or ask a question about this to whomever. He asked about the fact they only need two signatures on it. Mr. Mulholland stated if they want to only do two people then it should only be sent to two people. Mr. Tardiff asked about if someone isn't able to sign it as it would have the two signatures it needs to be viable. Mr. Mulholland stated it is a security feature so the two signing the document don't pull the wool over the other person's eyes. The Chair asked about the fact they have had someone not vote for something and not sign the document. He asked how they would handle it. Mr. Mulholland stated he is here when they vote and he would just send

it out to the two who voted for it. There was further discussion of signing of documents and the limitations of Right Signature.

The Chair asked Mr. Mulholland if they would need to make a policy change to have everything go through him before it goes to Right Signature. Mr. Mulholland recommended the Payroll Change Forms get done at the town hall. The Chair stated he doesn't really want to see things going to them until it's gone before Mr. Mulholland. The Board determined all Right Signature requests need to go through Mr. Mulholland before it comes before them.

TOWN ADMINISTRATOR'S REPORT.

Status report proposed new Community Center facility at the Whitten Street Park.

Mr. Mulholland stated the Community Center project is delayed because they don't have the mechanical drawings back yet. He explained how the delay causes issues with the Senior Center and Boys and Girls Club because both are in temporary places and could be asked to leave at any time.

Mr. Mulholland stated they still need to come up with a name for the Community Center. The Chair suggested they have a naming competition.

Status report in regards to the MS 4 Storm Water Project/Permit.

Mr. Mulholland stated they did the testing for the MS-4. He stated they are waiting for the results to come back.

Street Lights Project

Mr. Mulholland stated additional brackets are needed for the street lights which are going to cost them \$2,500 more. He stated if they don't do it someone will have to go up there and maintain it.

Mr. Tardiff asked if all the paperwork is squared away and if there is a date and time of when the lights are going to be done. Mr. Mulholland stated the paperwork is all set but they are waiting on the brackets to determine when the lights will be done.

Library funds set to expire

Mr. Mulholland stated the library funds are set to expire at the end of the year. He suggested they speak to the Library Trustees and they make it clear to them what the process is going to be so there are no issues. He suggested they take the Social Security and Medicare and move it to their budget. He stated they aren't going to lose any money by doing it and it will just move things from the town's budget to the library's budget.

Ratify Consent Calendar: August 10th , 2015

Motion. Mr. Tardiff made a motion to ratify the Consent Calendar of August 10, 2015. Ms. Walker seconded the Motion. There was no additional discussion.

Review Minutes: July 27th, 2015

Motion. Mr. Tardiff made a motion to approve the minutes of July 27, 2015. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Motion. Mr. Tardiff made a motion to accept the non-public minutes session II of July 27, 2015. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Approve Payroll and Accounts Payable Manifests:

Motion. Mr. Tardiff made a motion to approve the Payroll Manifest of August 6, 2015. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Motion. Mr. Tardiff made a motion to approve the Accounts Payable of July 29, 2015 and August 5, 2015. Ms. Walker seconded the Motion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Discussion of CAG Inquiry by Tri-Town EMS

The Chair stated he looked at the Tri-Town EMS agenda and noticed there was a discussion of a CAG Inquiry. He stated he thought they were done with CAG. Mr. Mulholland stated they are done with CAG however they believe CAG owes them money and are considering a lawsuit.

Department Head Reviews

The Chair asked the Board if there is anything they want to change on the Department Head Reviews. The Board determined to give them to the Department Heads.

Mr. Mulholland stated one of them is incomplete.

Non-Public Session I in accordance with the provisions of RSA 91-A:3,II(a).

Motion. Mr. Gryval made a motion to go into non-public session under RSA 91-A:3,II(a) at 8:14pm. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Motion. Mr. Tardiff made a motion to go back into public session at 8:22pm. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to seal the previous non-public session because it could adversely affect a person other than a member of the Board. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Non-Public Session II in accordance with the provisions of RSA 91-A:3,II(a).

Motion. Mr. Gryval made a motion to go into non-public session under RSA 91-A:3,II(a) at 8:23pm. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Motion. Mr. Tardiff made a motion to go back into public session at 8:49pm. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to seal the previous non-public session because it could adversely affect a person other than a member of the Board. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Allenstown Aggregate Notice of Intent

Mr. Mulholland stated the Notice of Intent for Allenstown Aggregate has gone beyond the thirty days. He suggested the Board deny it and they will have to resubmit.

Motion. Mr. Tardiff made a motion to deny the Notice of Intent to excavate dated June 23, 2015 for Allenstown Aggregate. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to adjourn. Mr. Tardiff seconded the Motion. There was no additional discussion.

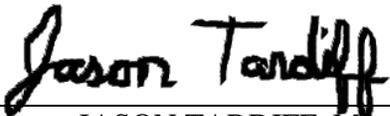
A Roll Call Vote was taken: Mr. Gryval –Yes; Mr. Tardiff – Yes; and Ms. Walker - Yes. The Chair declared the Motion passed.

The Chair declared the meeting adjourned at 8:52 pm.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

August 10, 2015

Signature Page

Original Approval:	
 JEFFREY GRYVAL, Chair	09/09/2015 DATE
 JASON TARDIFF, Member	09/14/2015 DATE
 KATE WALKER, Member	09/15/2015 DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	JEFFREY GRYVAL, Chair	DATE
	JASON TARDIFF, Member	DATE
	KATE WALKER, Member	DATE

Signature Certificate

 Document Reference: 2B2B4NIK45455BURZHW9ID

RightSignature
Easy Online Document Signing



Kate Walker
Party ID: GIS6ZHIFY5DKCX3JMM5SP8
IP Address: 24.34.66.205
VERIFIED EMAIL: kwalker@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

1153b1b0a941c852453f5b3cd7d9f9c65e0e08eb



Jason Tardiff
Party ID: KS4XM3IVPKAPKUKVCIG5E6
IP Address: 173.9.43.198
VERIFIED EMAIL: jtardiff@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

bb2571da7ff4f4f78549b26943b04ab9610d9cc7



Jeffrey Gryval
Party ID: KBU5KVIBPJMBMHSR6UAXP
IP Address: 104.129.196.86
VERIFIED EMAIL: jgryval@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

7755db1b0746eec2263cec3fc135e1e1b53b601e



Timestamp

2015-09-15 06:55:08 -0700
2015-09-15 06:55:08 -0700
2015-09-14 13:37:47 -0700
2015-09-14 13:37:32 -0700
2015-09-09 03:58:40 -0700
2015-09-04 04:27:15 -0700
2015-09-02 13:31:49 -0700

Audit

All parties have signed document. Signed copies sent to: Kate Walker, Jason Tardiff, Jeffrey Gryval, and Shaun Mulholland.
Document signed by Kate Walker (kwalker@allentownnh.gov) with drawn signature. - 65.175.133.144
Document signed by Jason Tardiff (jtardiff@allentownnh.gov) with drawn signature. - 173.9.43.198
Document viewed by Jason Tardiff (jtardiff@allentownnh.gov). - 173.9.43.198
Document signed by Jeffrey Gryval (jgryval@allentownnh.gov) with drawn signature. - 104.129.196.109
Document viewed by Jeffrey Gryval (jgryval@allentownnh.gov). - 104.129.196.86
Document viewed by Kate Walker (kwalker@allentownnh.gov). - 24.34.66.205



This signature page provides a record of the online activity executing this contract.

Signature Certificate



Document Reference: 2B2B4NIK45455BURZHW9 ID

RightSignature

Easy Online Document Signing

2015-08-28 08:00:52 -0700

Document created by Shaun Mulholland (smulholland@allentownnh.gov). -

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